



# Subaru Certified Pre-Owned Vehicle Inspection Checklist

ICC #:

VIN																		Dealer name:	Dealer code:	
Inspector name:										Date:			Stock number:				Year and model:			
Body style:			Colour:			Trim colour/level:				kms:			Number of open campaigns:							
Number of keys and key code:										Immobilizer security code:							Number of keyless remotes:			
Comments:																				

CHECK THE  IF THE ITEM IS OKAY. CHECK THE  IF ADJUSTMENTS ARE REQUIRED, AND PROVIDE DETAILS ON THE REPAIR ORDER.

## BEFORE ROAD TEST/HOOD OPEN/TRUNK OPEN/ENGINE COLD

### UNDER HOOD CHECKS

(Perform appropriate maintenance service according to mileage.)

- 1.   Before road test/hood open/trunk open \_\_\_\_\_
- 2.   Check primary and secondary hood latch operation \_\_\_\_\_
- 3.   Check radiator and cap \_\_\_\_\_
- 4.   Check hoses and clamps \_\_\_\_\_
- 5.   Check air filter \_\_\_\_\_
- 6.   Change oil filter \_\_\_\_\_
- 7.   Check drive belt tension and condition \_\_\_\_\_

### CHECK, TOP OFF, OR CHANGE FLUIDS/CONDITIONS AS REQUIRED:

- 8.   Change engine oil \_\_\_\_\_
- 9.   Check coolant \_\_\_\_\_
- 10.   Check power steering fluid \_\_\_\_\_
- 11.   Check brake fluid \_\_\_\_\_
- 12.   Check clutch fluid (WA) \_\_\_\_\_
- 13.   Fill windshield washer fluid \_\_\_\_\_
- 14.   Check I/C water bottle (fill less than 1/2 full during cold weather) (WA) \_\_\_\_\_
- 15.   Check and clean battery (mounting, cables, and ground straps) \_\_\_\_\_
- 16.   Check specific gravity \_\_\_\_\_
- 17.   Check electrolyte level \_\_\_\_\_
- 18.   Perform load test \_\_\_\_\_
- 19.   Check spare tire pressure/tool kit/jack and handle \_\_\_\_\_
- 20.   Inspect front & rear wiper blades \_\_\_\_\_

### ENTER VEHICLE

#### INTERIOR COMPARTMENT INSPECTION:

- 21.   Insert key in ignition/check chime \_\_\_\_\_
- 22.   Key "ON" - check dash warning lights \_\_\_\_\_
- 23.   Turn "ON" rear defogger - check indicator \_\_\_\_\_
- 24.   Check windshield wipers and washer front/rear (WA) \_\_\_\_\_
- 25.   Check headlights, high/low alignment \_\_\_\_\_
- 26.   Check dash illumination control and display \_\_\_\_\_
- 27.   Check headlight leveler operation (WA) \_\_\_\_\_
- 28.   Check I/C water spray operation (WA) \_\_\_\_\_
- 29.   Turn headlights to park position \_\_\_\_\_
- 30.   Turn "ON" hazard flashers \_\_\_\_\_

- 31.   Check reverse lock out (WA)
- 32.   Shift transmission to reverse/set parking brake check adjustment if necessary
- 33.   Check clutch/brake pedal free play (WA)
- 34.   Check seatbelts/warning lights
- 35.   Check for proper movement and operation of both front seats
- 36.   Check cold weather package operation (heated seats, mirrors and windshield) (WA)
- 37.   Check fuel filler release
- 38.   Check lighter and ashtray (WA)
- 39.   Check power outlet (WA)
- 40.   Check trunk release (WA)
- 41.   Check for DTC using select monitor - record if any, clear memory if necessary - leave connected for road test
- 42.   Check steering column parking lamp switch operation
- 43.   Sound horn
- 44.   Check DCCD display and manual mode operation "Reset to automatic mode" (WA)

**EXIT VEHICLE & CHECK**

- 45.   Check fog lamps/aim (WA)
- 46.   Check turn signals (front & rear)
- 47.   Check parking lamps
- 48.   Check license plate lamps
- 49.   Check brake and high mount stop lamps
- 50.   Check tail lamps
- 51.   Check reverse lamps
- 52.   Check all front lamps
- 53.   Check fuel filler cap operation

**OPEN DOOR/IGNITION "OFF"**

- 54.   Check hazard flashers/parking lamps "Off"

**ENTER VEHICLE/IGNITION "ON"**

- 55.   Check turn signals/indicator lamps
- 56.   Check brake lamps
- 57.   Check remote mirror operation L/R
- 58.   Sit in passenger seat to check airbag "On/Off" and passenger seatbelt warning light (Technician weight must exceed 85 lbs./38 kg or special tool must be used) (WA)
- 59.   Set clock
- 60.   Check steering lock/tilt
- 61.   Check all seat adjustments
- 62.   Check power window operation
- 63.   Check sunroof operation (WA)
- 64.   Check door locks
- 65.   Check map/dome lights
- 66.   Check radio/CD set stations (WA)

**EXIT VEHICLE WITH KEY**

- 67.   Check rear defogger (warm)
- 68.   Check door locks & door closing operation Record key number/security code (WA)
- 69.   Check rear seatbelts
- 70.   Check security system (WA)
- 71.   Check child safety door locks - leave unlocked
- 72.   Check door entry lights (WA)

## RAISE VEHICLE/VEHICLE ON LIFT

### UNDERCARRIAGE INSPECTION - UNDERCARRIAGE DAMAGE AND FLUID LEAKS

(NOTE: REFER TO APPROPRIATE SERVICE MANUAL FOR SAFETY PRECAUTIONS, SPECIFICATIONS AND CORRECT LIFT POINTS)

- 73.   Check tire pressure, tread depth, orientation and condition
- 74.   Tire set matches?            YES    NO
- 75.   Check wheel, wheel cover, and trim
- 76.   Check brakes, rotors, and calipers for specified parameters
- 77.   Check wheel cylinders (WA)
- 78.   Check axle seals
- 79.   Check lug nut torque
- 80.   Check for fluid leaks
- 81.   Check complete exhaust system
- 82.   Check steering linkage
- 83.   Check struts
- 84.   Check axles
- 85.   Check bolts/bushings/fasteners
- 86.   Check rear differential fluid level and top off
- 87.   Other fluid leaks/damage:

## LOWER VEHICLE

### ROAD TEST

- 88.   Check that the TPMS warning light is not on (WA)
- 89.   Check engine performance (cranking, idle, accel., etc.)
- 90.   Check transmission performance and warning lights
- 91.   Check clutch operation (WA)
- 92.   Check clutch safety switch operation (WA)
- 93.   Check steering wheel alignment
- 94.   Check steering performance (return, free-play, tracking)
- 95.   Check for any unusual noises
- 96.   Check wheel balance (absence of vibration)
- 97.   Check brake operation
- 98.   Check gauges/speedometer/odometer operation  
and readings
- 99.   Check turn signal operation and cancellation
- 100.   Check cruise control operation
- 101.   Check vent/heater/A/C operation
- 102.   Check squeaks, rattles, vibrations, and wind noises
- 103.   Check tachometer alarm operation  
(reset to "00" when finished) (WA)
- 104.   Check Hill Holder operation (WA)
- 105.   Check VDC off switch (WA)
- 106.   Check that all keys start the engine

### POST ROAD TEST

- 107.   Parking brake operation
- 108.   Check emissions as required by local laws
- 109.   Re-check coolant, power steering and ATF levels
- 110.   Re-check DTC and remove select monitor,  
record and repair if any
- 111.   Check for leaks under vehicle
- 112.   Check electric cooling fans

# COSMETIC INSPECTION

## CHECK FOR CLEANLINESS, WEAR, AND DAMAGE

### FRONT COMPARTMENT INTERIOR

- 113.   Steering wheel
- 114.   Dash pad/instrument panel
- 115.   Headliner
- 116.   Passenger's sunvisor
- 117.   Passenger's side door trim panel
- 118.   Passenger's seat upholstery and trim
- 119.   Glove box
- 120.   Carpet
- 121.   Floor mats
- 122.   Center console, cup holder, and armrest
- 123.   Driver's sunvisor
- 124.   Driver's side door trim panel
- 125.   Driver's seat upholstery and trim

### REAR COMPARTMENT INTERIOR

- 126.   Back of front seats
- 127.   Package shelf (WA)
- 128.   Rear carpet
- 129.   Rear cup holder
- 130.   Floor mats
- 131.   Side door trim panels
- 132.   Rear seat upholstery and trim
- 133.   Trunk/cargo area trim

### EXTERIOR

- 134.   Front bumper
- 135.   Hood
- 136.   Driver's side body panels
- 137.   Passenger's side body panels
- 138.   Door sills and jambs
- 139.   Roof
- 140.   Trunk/tailgate
- 141.   Rear bumper
- 142.   Glass
- 143.   Other plated or painted parts
- 144.   Overall paint condition

### APPEARANCE

- 145.   Engine compartment
- 146.   Trunk/cargo area
- 147.   Interior
- 148.   Exterior
- 149.   Glass
- 150.   Door sills and jambs
- 151.   Decal removal
- 152.   License plates and frames

\_\_\_\_\_  
Technician's signature

\_\_\_\_\_  
Service manager's signature

\_\_\_\_\_  
Technician's name and number (Print)

I certify that the SUBARU identified by the vehicle serial number shown above has received a Pre-Owned Vehicle Inspection as prescribed by Subaru Canada, Inc., prior to retail delivery to the owner, and all items requiring correction or adjustment have been corrected or adjusted to specifications shown in the applicable Subaru Service Manual.

WA - Where Applicable